



## RECORD OF MEETING

Venue: 1A Dunvegan Rd Applecross  
Monday 22<sup>nd</sup> September 2008 6.50pm – 8.25pm

**Attendance:** Sarah Hannah, Dionne Garvey, Patricia Cestrilli, Leslee Rowlands, Gen Baker  
Carmen Stewart, Lynda Kuntjy, Olga Mawhinney

**Apologies:** Janet Hummerston, Anita Ganz

1. **Journal** – Lots of positive feedback from members regarding the recent publication of the ArtEd journal, congratulations to the Journal committee!
  - Discussion regarding a proposal from Dionne Garvey on behalf of the journal sub-committee to produce another journal for publication in December. The journal sub-committee is enthusiastic and full of ideas.
    - i. Yvonne Wiese has offered to take on the role of designer for the journal to save costs. A project timeline and outline of responsibilities clearly indicating the production process, cost breakdowns and publication deadline was requested for work to proceed.
    - ii. Finances have been collected from advertising and offering PD workshops. These extra funds are currently allocated to the purchase of PD materials. Extra funds may be available to supplement another journal publication. An audit would be required, however, the President believes that there could be sufficient funds for another journal. Other essential activities need to be taken into consideration, such as the Christmas wind-up and AGM prior to journal publication approval.
    - iii. A more reasonable option, to produce the next journal for February 2009 when membership fees are next due, was proposed. This would ensure adequate funds were available to cover costs. The concern from the journal sub-committee is that dates for exhibitions would not be available for inclusion in the journal. It was suggested that information of this nature could be provided on the website with the publication focusing on teaching and learning resources and programs with processes established to ensure the inclusion of materials that represent our broad membership base, skills and talents.
    - iv. The journal sub-committee suggested a community outreach focus on schools in regional areas for the next journal with the idea of encouraging country membership. The journal sub-committee was

reminded that both country and metropolitan members should have equal access to good resources and information through the journal. Art on the Move' goes to the regional centre's and is a good resource for country teachers.

- Discussion – one large journal v two smaller journals.
  - i. Decision – one mid year journal plus Jackson's mail-out.
  - ii. Revisit the Arts Alive publication as a resource for teachers. Arts Alive suggested as a CD with K-12 resources and materials. Seek feedback about the initiative from members at the next AGM.
  - iii. Sarah Hannah is happy to co-ordinate the development of the resource including marketing both within and across the state.
- 2. **Nominations for PTCWA** – Nominations were tabled and discussed. Digby DeBruin received the highest number of nominations. Nomination comments were summarized in the following statement “As a volunteer he has worked tirelessly over the last 30 years or more in various roles. He has contributed an immense amount to AEA and has put so much of his life into promoting the Arts. As our last standing Arts person in DET he has contributed greatly to Art Education in WA.”
- 3. **Jackson's membership mail out** - Jacksons are prepared to include ArtEd documentation (membership form) in their catalogue mail out at no postage cost to ArtEd.

- Discussion that a mini journal (8x pages A4 size) be produced and included with the mail out of 1,000 copies (ArtEd pays for the printing).
  - i. Content would be co-ordinate by journal sub-committee with a focus on sample lessons or projects across a broad range of year levels (phases of development) such as inspiration pages, project sheets, and sample tasks for new senior secondary courses. Information must entice new members to the ArtEd Association through practical information and relevant resources.
  - ii. It was encouraged that the journal sub-committee set mid term 4 as a deadline for this publication and work backwards for completion.

**Action:** Lynda to find out deadline for the mail-out from Jacksons.

**Action:** Journal sub-committee to get quotes for colour printing for front and back cover of ArtEd lift out and establish production timeline to meet the publication deadline of mid term 4.

- Discussion about non-members being able to access journals on the website. It was decided that only some should be up as a sample and the opportunity to purchase the journal on CD be offered.
  - i. Keep old journals on the website.
  - ii. Leave the cover on the site with a 'for sale' notice - \$10 per copy plus postage!

**Action:** Lynda to organise removal of current journal from the website.

4. **End of Year Function** –awaiting a response to enquiries about price per head for catering at Royal Freshwater Bay Yacht Club. Zamia’s at Kings Park is \$25 - \$28 per head.

i. Still looking for a venue.

**Action:** Dionne to find out cost at East Fremantle Yacht Club.

5. **First Love**

- Finances – Treasurers report and cheques signed for sale of artwork
- Entry Application Process – suggestions
  - i. Post application forms one month prior
  - ii. Specify that only emailed entries with attached completed entry form will be accepted
  - iii. When receiving work do not accept additional entries without the completed entry form and ATO document
  - iv. When attaching labels under the work, use the completed entry forms to confirm that all details are correct
  - v. The Treasurer or who ever is responsible for sales needs to have the completed entry forms in order to make the contacts and transactions?
  - vi. Silent auction of donated canvases will raise more money
  - vii. The charity needs to be decided and indicated on any promotional correspondence

**Action:** Trish to double check Supplier Forms are signed before sending out cheques to artists.

6. **AGM and proxy form** – forms need to be organised prior to AGM

7. **Draft National Goals for Schooling feedback** – Information can be accessed through the MCEETYA website and feedback is due on 3 October 2008.

8. AOB

- Gen Baker is presenting a paper at conference ‘English & Art in the 21<sup>st</sup> Century’ at Sydney University, 9<sup>th</sup> & 10<sup>th</sup> October 2008.
- Sarah Hannah reported that primary PD sub-committee have indicated that:
  - i. Weekend workshops are not successful, but afternoons are better. A feedback sheet is needed.
  - ii. Primary sector is going ‘strong’.
  - iii. **Waiting for details of PD’s from Sarah**
- PD process needs to be organized to ensure feedback sheets, registration sheets, organisation of payments and certificates is streamlined. The Professional Learning role needs to be further defined for next year.

**Action:** Lynda to email Pauline to remove Arianne Flora from the website/membership.

**Action:** Lynda will re-send feedback sheet to Sarah and other members of the primary committee.

Meeting ended 8.25pm.

