



## **Minutes**

### **Special Management Committee Meeting**

Thursday 1 July 2010

4.15pm -5.00pm

Preston Street Artspace South Perth

**Attendance:** Dionne Garvey, Keilo Wise, Yvonne Wiese, Carmen Stewart, Thelma Cluning, Rosie O'Keefe

**Apologies:** Gen Baker

### **Agenda Items**

#### **1. Discussion of quotes collected for Design and Printing of Journal**

The Journal committee was asked to obtain three quotes for the design and printing of the Journal document. Dionne tabled these quotes from Greg Campbell Designs, Snap Balcatta and Worldwide Balcatta and discussed the concerns associated with each quote; the management committee needs to approve the costing. There was some concern that the estimated time cost was unrealistic based on previous experience so this was factored into the estimates.

#### **2. Voting on both Design and Printing of Journal and action**

In accordance with the motion passed last year, the Journal Committee is required to seek quotes for two issues of the Journal's design and publication annually and submit for approval to the Management and Executive Committee. Carmen put the motion that the committee accept the quote by Greg Campbell Designs, Keilo seconded the motion and it was passed unanimously. Dionne and the journal committee will follow through with the decision on the quote with the next step required to get the document out to the membership.

#### **3. Overview of Journal so far**

The journal committee has met three times to date, working to put together the first journal for the year. They will be meeting again on the first Monday of the school holidays (5<sup>th</sup> July) to proofread the document and fine tune the articles. A motion was put by Von that the Journal Committee be given autonomy in the concept and development of the Journal content and design (with a collaborative and inclusive approach to requesting ideas and input from the Management and Executive Committee and calling for submissions from the membership), the final edited version to be signed off by the ArtEd President. Carmen seconded the motion and it was passed unanimously.

#### **4. General Business**



Discussion about the next meeting scheduled for Thursday 15th July. Von offered to host this dinner meeting at her home with an early start time of 6pm. This is to be more of a social meeting with only a few agenda items.

**5. Close of meeting** 5pm

Next Management Committee meeting 15<sup>th</sup> July at Von Wiese's home